

**CLEAR CREEK FIRE AUTHORITY
BOARD OF DIRECTOR'S MEETING MINUTES
Wednesday, December 14th, 2016
6:30 PM, Station 1 - Dumont**

I. Call to Order

The meeting was called to order by Chairman Phil Buckland at 6:30 p.m.

Attending:

Board of Directors:	Phil Buckland	Chairman
	Mike Hillman	Vice Chairman
	Mike Anderson	Idaho Springs Representative
	Tom Hale	Georgetown Representative
	Rick Sprague	Empire Representative
	Steve Kroll	ESD Representative

Others in attendance:	Kelly Babeon	Fire Chief
	Maria Flecksing	Administrative Assistant
	Mark Cucinella	Volunteer Member

Not in attendance:	Chris Frey	Silver Plume Representative
	Mark Reynolds	Georgetown Representative

II. Approval of Agenda

Chief Babeon requested the removal of the executive session. Rick Sprague moved to approve the December 14th agenda. Mike Hillman seconded the motion and the agenda was approved unanimously.

III. Public Comment/Unscheduled Appearances

There was no public comment or unscheduled appearances.

IV. Approval of Minutes

Mike Hillman made a motion to approve the November 9th 2016 minutes as presented. Rick Sprague seconded the motion and the minutes were approved unanimously.

V. Approval of Bills & Financial Report

The Bills for Approval and the Check Detail were reviewed by Chief Babeon. No other comments, questions or objections were made. Mike Hill made a motion to approve the bills as presented. Steve Kroll seconded the motion and the bills were approved unanimously.

VI. Public Hearing for 2017 Budget Approval

i. R-2016-04-Resolution to Adopt 2017 Budget

Rick Sprague made a motion to accept R-2016-04-Resolution to Adopt 2017 Budget as presented. Mike Hill seconded the motion. The 2017 Budget was approved unanimously.

ii. R-2016-05-Resolution to Appropriate sums of money for 2017 Budget

Rick Sprague made a motion to accept R-2016-05-Resolution to Appropriate sums of money for 2017 Budget. Mike Hill seconded the motion. Appropriation of sums of money for 2017 Budget was approved unanimously.

iii. R-2016-06-Resolution to Adopt 2017 Pension Fund Budget

Rick Sprague made a motion to accept R-2016-06-Resolution to Adopt 2017 Pension Fund Budget. Mike Anderson seconded the motion. The 2017 Pension Fund Budget was approved unanimously.

iv. R-2016-07-Resolution to Appropriate Sums of Money for the 2017 Pension Fund

Rick Sprague made a motion to accept R-2016-07-Resolution to Appropriate Sums of Money for 2017 Pension Fund. Mike Anderson seconded the motion. Appropriation of sums of money for 2017 Pension Fund was approved unanimously.

VII. Old Business

i. Volunteer Survey

Mike Anderson presented the results from the volunteer survey. He received 29 responses out of the 56 contacts he emailed. Out of the 26 corroborators he emailed, he received 12 responses. Majority of response was positive. Discussion was had and agreed upon to continue a yearly survey. The BOD also discussed and agreed that CCFA would gift each of the Volunteer Members a \$50 Visa gift card for this Christmas.

ii. School District – Station 6 Lease Inquiry

Chief Babeon reported that he declined the School District's request to lease Station 6. There has been interest in a residency program from a few volunteers. One of our volunteers asked about potentially residing in station 6 during his Denver Fire Academy. BOD discussed and agreed to keep the station available to our volunteers.

iii. Station 3 – DOLA Grant Award

Chief Babeon announced to the BOD that CCFA had been awarded \$100,000 from the DOLA Grant application. Mike Hillman made a motion to approve Kelly to sign the DOLA contract subject to approval of the Attorney. Rick Sprague seconded the motion and the motion was approved unanimously.

VIII. New Business

i. 2017 COLA Paid Staff

Mike Anderson made a motion to increase the position of lieutenant to a \$50,000 salary and to also approve a 3% COLA for other employees. Mike Hillman seconded the motion and the motion was approved unanimously.

ii. Policy Discussion – Nepotism

Discussion was had about having future work sessions to review, revise and develop policies. It was also discussed to review the IGA, Bylaws, and Personnel Manual. Mike Anderson asked that Chief Babeon have the job descriptions for Fire Inspector, Lieutenant, Volunteer Lieutenant, and Assistant Chief revised for the January 11th BOD meeting.

iii. Leave of Absence – Brian Oppenheimer

LOA expires 12/18/2016. Brian resigned in good standing and will not be returning to work resulting in \$1666.00 owed to CCFA for Benefits paid during LOA. Tom Hale made a motion to waive any demands for any reimbursement for health care for Brian. Steve Kroll seconded the motion and the motion was approved unanimously.

IX. Report from Fire Chief

- Puma Gulch House Fire – A disgruntled tenant started the fire. A heavy air tanker dropped 3 drops of fire retardant to keep the fire from spreading up hill to the 2 houses above it. A Chinook helicopter dropped water directly on the structure. They made 3 drops total. We worked the fire for 2 days – on the 2nd day 3 hot spots were discovered that could have potentially caused a small wildfire without the drops of fire retardant. CCFA had 18 volunteers, CC brought 2 trucks with 6 people and Evergreen had 1 engine with 3 people.
- Guanella House Fire – Propane explosion caused by a trickle charger in garage. Steep driveway covered in 8” of wet snow caused great difficulty getting the trucks and the engine up to the house. Shuttled water from about .25 mile away from the structure.
- Three shift volunteers were part of a cardiac save. Kelly was told by a medic on the call that if the volunteers hadn’t been there that things could have been very different.

X. Announcements

The Elks Club has given us a date of February 10th, 2017 to do a fund raiser for our volunteer John Lichtenwalner and his family.

XI. Adjournment

The meeting of the Fire Authority Board of Directors was adjourned at 9:13 p.m.

The next regular scheduled meeting is January 11th, 2017 at 6:30 pm at the Fire Authority in Dumont.



Chairman Phil Buckland